

It is hereby notified that tenders are invited for the following contract through selective tendering:—

Contract Number *Subject of the Contract*

CB20230132 **Professional Services Provider (PSP) Agreement For the Provision of Body-shopping of Four Numbers of Assistant Leisure Services Manager**

Only eligible contractors on the Hong Kong Housing Authority (HA) List of Property Services Agents will be considered for invitation to tender in accordance with the 'Guide to Registration of Works Contractors and Property Management Services Providers' (the 'Guide').

Once contractors accept HA's invitation to tender, they are obliged to submit a tender in compliance with the tender conditions and in accordance within the time frame as stated in the 'Letter of Invitation to Tender' which they will receive later. Failure to submit a tender within the time frame and/or in compliance with the tender conditions will be considered as a tendering irregularity.

Tender documents and further particulars are obtainable from the Tree Management Unit at 7th Floor, Block 1, Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong.

Tender should be deposited into a sealed envelope and must be clearly marked with the Contract Number CB20230132 and the Subject of the Contract on the outside of the envelope and addressed to Tender Opening Team, Hong Kong Housing Authority (there must not be any indication which may relate the tender to the identity of the tenderer).

Tender should reach the HA before 10.00 a.m. on Friday, 29 September 2023 (Hong Kong Time) in one of the following ways:—

(i) be deposited personally into:—

The HA Tender Box situated at Ground Floor, Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong; or

(ii) be sent by post or courier to:—

Tender Opening Team, c/o Receipt and Despatch Unit, The Hong Kong Housing Authority, Basement 1, Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong

The closing time and date of the tender will automatically be deferred to 10.00 a.m. on the next earliest possible working day of the following week in the following circumstances:—

- (i) if Tropical Cyclone Warning Signal No. 8 or above is issued within two (2) hours before the tender closing time and/or remains in force beyond the tender closing time; or
- (ii) if a 'Black' Rainstorm Warning Signal is issued or 'Extreme Conditions after Super Typhoons' is announced by the Government (*via* the Information Services Department) within two (2) hours before the tender closing time and/or remains in force beyond the tender closing time; or
- (iii) when the HA announces the closure of the HA Headquarters (HAHQ) Building due to unforeseen circumstances occurring within two (2) hours before and beyond the tender closing time.

However, the closing date and time of the tender will remain unchanged if Tropical Cyclone Warning Signal No. 8 or above is cancelled or lowered to No. 3 or below, or the 'Black' Rainstorm Warning Signal is cancelled or replaced by a lower level alert, or the 'Extreme Conditions after Super Typhoons' is cancelled, or the HAHQ Building is reopened, two (2) hours or more before the tender closing time.

Late tenders or tenders not submitted in accordance with the requirements stipulated as above or the requirements stipulated in the tender document shall not be considered.

For those who are not on the HA Lists but interested in undertaking HA contracts, they are required to apply online in the HA Website for consideration for admission on the HA Lists of Contractors. The information of the 'Guide' is available in the Website at:—

http://comis.housingauthority.gov.hk/ha/eng/procurement_3.jsp

The HA does not bind itself to accept the lowest tender or any tender it may receive, and reserves the right to negotiate with any tenderer about the terms of the offer or cancel the tendering exercise.

Details of the award of this contract will be published in the Government of the Hong Kong Special Administrative Region Gazette and made available in the HA website on Internet at (<http://www.housingauthority.gov.hk>).

8 September 2023

Rosanna LAW Director of Housing