

It is hereby notified that sealed tenders in triplicate are invited for the following:—

|                       |   |
|-----------------------|---|
| Tender Reference      | : EDB(CR)2/747/88(N) Pt.(52)  |
| Subject               | : <b>Provision of a Two-Year Block Insurance Policy in Aided and Caput Schools on Public Liability, Employees' Compensation and Group Personal Accident</b> |
| Description           | : <b>A two-year insurance policy commencing from 1 September 2023 to 31 August 2025</b>   |
| Closing Date and Time | : <b>14 April 2023 (Friday) at 12.00 noon (Hong Kong time) Late tenders will not be accepted.</b>   |

2. Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelope (but should not bear any indication which may relate the tender to the tenderer) addressed to the Chairman, Central Tender Board, and deposited in the Government Secretariat Tender Box located at the Lobby of the Public Entrance on the Ground Floor, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong before 12.00 noon (Hong Kong time) on the closing date of the tender as stated above. Tenders must be deposited in the tender box as specified in this tender notice ('Specified Tender Box') before the tender closing time. Late tenders and tenders not deposited in the Specified Tender Box will not be accepted.

3. In case Tropical Cyclone Warning Signal No. 8 or above is hoisted, or Black Rainstorm Warning Signal or 'extreme conditions after super typhoons' announced by the Government is/are in force for any duration between 9.00 a.m. and 12.00 noon (Hong Kong time) on the tender closing date, the tender closing time will be postponed to 12.00 noon (Hong Kong time) on the first working day after the Tropical Cyclone Warning Signal No. 8 is lowered, or the Black Rainstorm Warning Signal or the 'extreme conditions after super typhoons' announced by the Government has/have ceased to be in force. In case of blockage of the public access to the location of the Specified Tender Box at any time between 9.00 a.m. and 12.00 noon (Hong Kong time) on the tender closing date, the Government will announce extension of the tender closing time until further notice. Following removal of the blockage, the Government will announce the extended tender closing time as soon as practicable. The above announcements will be made *via* press releases on the website of Information Services Department (<http://www.info.gov.hk/gia/general/today.htm>).

4. Tender documents on compact discs (CD-ROMs) are obtainable from the School Administration 3 Section, School Administration Division, Education Bureau, 3/F, 14 Taikoo Wan Road, Taikoo Shing, Hong Kong (Tel.: (852) 2863 4720; Fax: (852) 3188 9865; E-mail address: [eosa32@edb.gov.hk](mailto:eosa32@edb.gov.hk)).

5. Limited quantity of the tender documents on CD-ROMs is also available in the following offices for collection:—

- The Central and Western Home Affairs Enquiry Centre, Ground Floor, Harbour Building, 38 Pier Road, Central, Hong Kong (Tel.: (852) 2189 2819); and
- The Yau Tsim Mong Home Affairs Enquiry Centre, Ground Floor, Mong Kok Government Offices, 30 Luen Wan Street, Mong Kok, Kowloon (Tel.: (852) 2399 2111).

6. Tenderers are advised to call the above Home Affairs Enquiry Centres to check the availability of the tender documents beforehand. In case the tender documents have been run out in the Home Affairs Enquiry Centres, tenderers are requested to collect the tender documents direct from the School Administration 3 Section, School Administration Division of the Education Bureau at the address stated in paragraph 4 above.

7. Enquiries in connection with tenders can be directed to the School Administration 3 Section, School Administration Division, Education Bureau, 3/F, 14 Taikoo Wan Road, Taikoo Shing, Hong Kong (Attn: Senior Education Officer (School Administration) 3, Tel.: (852) 2863 4655; Fax: (852) 3188 9865).

8. A tender briefing session will be conducted in Cantonese at 10.30 a.m. (Hong Kong time) on 16 March 2023 (Thursday) at Room 1421A, Wu Chung Building, 213 Queen's Road East, Wan Chai, Hong Kong. Tenderers who wish to attend the briefing session can nominate at most 2 representatives and complete the reply slip provided in the tender documents. Tenderers are

requested to return the completed reply slip by Fax No. (852) 3188 9865 to the Permanent Secretary for Education (Attn: Senior Education Officer (School Administration) 3) at or before 5.00 p.m. on 14 March 2023 (Tuesday). For details, please refer to Clause 28 in Part 1 of the tender documents.

9. Open tendering is adopted. All interested contractors/suppliers/service providers are invited to tender.

10. This tender is covered by the Agreement on Government Procurement of the World Trade Organization and will not involve electronic auction. This notice also serves as a summary notice required under the Agreement on Government Procurement of the World Trade Organization.

11. The Government of the Hong Kong Special Administrative Region does not bind itself to accept the tender with the highest combined score or any tender, and reserves the right to negotiate with any tenderer about the terms of its offer.

12. Details of the award of the contract will be published on the Internet at (<https://pcms2.gld.gov.hk/iprod/#/scn00101>).

3 March 2023

Michelle LI *Permanent Secretary for Education*