

PROPERTY MANAGEMENT AGENCY CONTRACT FOR KAI YAN COURT
(CONTRACT NO. PM20230425)

PROPERTY MANAGEMENT AGENCY CONTRACT FOR ON SAU COURT
(CONTRACT NO. PM20230426)

PROPERTY MANAGEMENT AGENCY CONTRACT FOR KO WANG COURT
(CONTRACT NO. PM20230427)

It is hereby notified that sealed Tenders in triplicate are invited through selective tendering for the above three contracts. The contracts comprise briefly the property management services including security and cleansing services, taking and handing over of properties and debris removal service.

The contracts will commence on the date of execution of respective Deeds of Mutual Covenant with tentative contract commencement dates for the respective Courts as follows:—

<i>Contract No.</i>	<i>Name of Court</i>	<i>Tentative Contract Commencement Date (Subject to change)</i>	<i>Contract Period</i>
PM20230425	Kai Yan Court	February 2025	2 years
PM20230426	On Sau Court	January 2025	2 years
PM20230427	Ko Wang Court	August 2025	2 years

The Tender Booklets are obtainable from the Services and Agency Unit, 2/F., Block 2, Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong from 10 November 2023 (Tel.: 2761 7236/Fax: 2768 8140).

Companies included in the Hong Kong Housing Authority (HA) List of Property Services Agents Group PS1 and PS2 are eligible to Tender subject to the HA Listing Rules including assessment on their proven capability and performance.

For those who wish to be included in the HA List of Property Services Agents, they are required to apply in writing to Senior Manager/Procurement 2 (SM/P2) on 12/F., Block 3, Housing Authority Headquarters, 80 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong for consideration of admission to the HA Lists of Contractors. The basic requirements for and information on listing are available on the Housing Authority website at (<http://comis.housingauthority.gov.hk/ha/eng/home.html>).

Tender consisting of the Form of Tender with Price Proposal, Technical Proposal with relevant Information to be Supplied by Tenderers and confidential financial information should be deposited into three separate envelopes and the outside of each envelope must be clearly marked with the contract title. The three envelopes shall then be enclosed in a sealed envelope marked with the contract number and the subject of the Tender, and addressed to Tender Opening Team, Hong Kong Housing Authority (the envelope should not bear any indication which may relate the Tender to the Tenderer) and reach HA before 10.00 a.m. on Friday, 8 December 2023 (Hong Kong Time) in one of the following ways:—

- (i) be deposited personally in the Housing Authority Tender Box situated on Ground Floor, Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong; or
- (ii) be sent by post or courier to: Tender Opening Team, Hong Kong Housing Authority, c/o Receipt and Despatch Unit, the Hong Kong Housing Authority, Basement 1, Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong.

Late Tenders or Tenders not submitted in accordance with (i) and (ii) above or the requirements stipulated in the Tender Booklet shall not be considered.

The Tender closing time and date will automatically be deferred to 10.00 a.m. (Hong Kong Time) on the following Monday or the next earliest possible working day (excluding Saturday) of the following week in the following circumstances:—

- (i) If Tropical Cyclone Warning Signal No. 8 or above is issued within two (2) hours before the Tender closing time and/or remains in force beyond the Tender closing time; or
- (ii) If a ‘Black’ Rainstorm Warning Signal is issued or ‘extreme conditions after super typhoons’ is announced by the Government (*via* the Information Services Department) within two (2) hours before the Tender closing time and/or remains in force beyond the Tender closing time; or
- (iii) When the Director of Housing announces the closure of the Housing Authority Headquarters (HAHQ) due to unforeseen circumstances occurring within two (2) hours before the Tender closing time and/or remains closed beyond the Tender closing time.

For the avoidance of doubt, the Tender closing time and date will remain unchanged if the Tropical Cyclone Warning Signal No. 8 or above or the ‘Black’ Rainstorm Warning Signal or ‘extreme conditions after super typhoons’ is lowered or cancelled, or the HAHQ is reopened, two (2) hours or more before the Tender closing time on the Tender closing date.

HA is not bound to accept Tender with the highest combined score or any Tender it may receive, and reserves the right to negotiate with any Tenderer about the terms of the offer or cancel the tendering exercise.

Details of the award of the three contracts will be published in the Government of the Hong Kong Special Administrative Region Gazette and made available on the Housing Authority website at (<http://www.housingauthority.gov.hk>).

10 November 2023

Rosanna LAW *Director of Housing*