

OPEN INVITATION FOR ADMISSION ONTO  
'REFERENCE LIST OF DECORATION CONTRACTORS'

Hong Kong Housing Authority (HKHA) is now inviting application for admission onto 'Reference List of Decoration Contractors' (Reference List). Those who can satisfy all the following criteria are eligible for submitting application:—

- (1) to have an amount of cash at bank and/or usable unutilized balance of bank overdraft facility to a total sum of not less than \$2.4 million;
- (2) to have at least 5 years' experience in decoration works;
- (3) total value of decoration works carried out by the applicant should not be less than \$3.2 million in each of the past three years;
- (4) have undertaken at least one contract of value not less than \$0.64 million in the past 3 years; and
- (5) to possess a proper workshop/shop/office/business place of reasonable size.

Applicants should submit on-line application through the following link:—(<https://comis.housingauthority.gov.hk/ctp/ha/eng/login.html>) during the invitation period from 5 September 2022 to 16 September 2022. Late submission or submission by any other means will not be considered. Please note that prior to the submission of application, applicants without Counterparty Management Information System (COMIS) user account are required to register an account through the following link first:—([https://comis.housingauthority.gov.hk/ha/eng/procurement\\_3.jsp](https://comis.housingauthority.gov.hk/ha/eng/procurement_3.jsp)). As the registration of COMIS user account takes about five working days, applicants have to reserve sufficient time for registration of user account so as to avoid missing the chance of application.

Please note that existing Decoration Contractors (DCs) on the Reference List are NOT REQUIRED to submit application for admission again.

DCs on the Reference List may be allocated to station at newly completed estates/courts in accordance with the order of the priority list by ballot. Tenants/owners of the newly completed estates/courts may engage DCs to carry out decoration works if necessary. Such arrangement aims at facilitating new tenants/owners to acquire decoration service. They are free to carry out decoration works by themselves or engage any other decoration contractors in the market. Therefore, HKHA would not guarantee that DCs on the Reference List can acquire contracts for decoration works.

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Agnes WONG *Director of Housing*