

It is hereby notified that tenders are invited for the ‘**Administering and Delivery of Assistance for Non-roulement Claimants**’ for the number of Service Users served at any one time during the Contract at about 6 000 for Kowloon City and Yau Tsim Mong Region (Contract A); 4 800 for Hong Kong, Kowloon and Islands (excluding Kowloon City and Yau Tsim Mong) Region (Contract B); and 3 700 for New Territories Region (Contract C) from the Contract Commencement Date to be specified in the Memorandum of Acceptance (Tender Reference: SWDT092021).

Tender Documents and pre-addressed envelopes for the return of tenders are obtainable during office hours from the Family and Child Welfare Branch, Social Welfare Department at Room 721, 7th Floor, Wu Chung House, 213 Queen’s Road East, Wan Chai, Hong Kong. Enquiries can be made by phone on: (852) 2892 5172, or by facsimile on: (852) 2833 5840.

Open tendering is adopted. All interested contractors/suppliers/service providers are invited to tender.

Additional information is also available on the Internet at the following address:—

<https://www.swd.gov.hk/>

A tender must be placed and sealed in two separate envelopes. The ‘Offer to be Bound’, the ‘Technical Proposal’, and the ‘Audited financial statements’ (i.e. Item (1)) and ‘Management accounts’ (i.e. Item (2)) of the ‘Financial Information’ must be placed and sealed in one envelope while the ‘Price Proposal’ and ‘Projected Statement of Profit or Loss’ and ‘Statement of Cash Flows’ (i.e. Item (3)) of the ‘Financial Information’ must be placed and sealed in another envelope.

Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelopes (but should not bear any indication which may relate the tender to the tenderer), addressed to the Chairman, Central Tender Board and deposited in the Government Secretariat Tender Box situated on the Lobby of the Public Entrance on the Ground Floor, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong before 12.00 noon (Hong Kong time) on 22 July 2022 (Friday). Late tenders or tenders not deposited in the Specified Tender Box will not be considered.

In case Tropical Cyclone Warning Signal No. 8 or above is hoisted, or Black Rainstorm Warning Signal or ‘extreme conditions after super typhoons’ announced by the Government is/are in force for any duration between 9.00 a.m. and 12.00 noon (Hong Kong time) on the tender closing date, the tender closing time will be postponed to 12.00 noon (Hong Kong time) on the first working day after the Tropical Cyclone Warning Signal No. 8 is lowered, or the Black Rainstorm Warning Signal or the ‘extreme conditions after super typhoons’ announced by the Government has/have ceased to be in force.

In case of blockage of the public access to the location of the Specified Tender Box at any time between 9.00 a.m. and 12.00 noon (Hong Kong time) on the tender closing date, the Government will announce extension of the tender closing time until further notice. Following removal of the blockage, the Government will announce the extended tender closing time as soon as practicable. The above announcements will be made *via* press releases on the website of Information Services Department (<http://www.info.gov.hk/gia/general/today.htm>).

A briefing session on this tender exercise will be held as follows:—

Date : 6 June 2022 (Monday)

Time : 3:30 p.m. to 5.00 p.m.

Mode: Online *via* Zoom videoconferencing

Tenderers who wish to attend the briefing session, please complete and send the Reply Slip in the Tender Documents by facsimile at 2833 5840 to the Social Welfare Department on or before 5.00 p.m. 1 June 2022.

In case tropical cyclone warning signal No. 8 or above is hoisted, or a black rainstorm warning signal or ‘extreme conditions after super typhoons’ announced by the Government is/are in force at any time during the two hours prior to the start of briefing session (from 1.30 p.m. to 3.30 p.m. on 6 June 2022), the briefing session will be postponed. The briefing session will be rescheduled and enrolled participants will be informed of the new arrangement in due course.

This tender is NOT covered by the Agreement on Government Procurement of the World Trade Organization.

The Government of the Hong Kong Special Administrative Region does not bind itself to accept the tender with the highest score or any tender, and reserves the right to negotiate with any tenderer about the terms of the offer.

Details of the contract award will be published on the Internet at: (http://www.swd.gov.hk/en/index/site_tenderdt/).

27 May 2022

Gordon LEUNG *Director of Social Welfare*